

# TEAM PACKET



Website: [safespacefoundation.org](http://safespacefoundation.org)

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Questions: Contact Renee Darden at (305) 948-2940



# TEAM CAPTAIN TIPS

## **PRE-WALK:**

### How to Form a Team:

- Organize a fun group of family, friends and/or coworkers.
- Give your team a name.
- Register your team and members by filling out and returning their registration forms to The City of North Miami Beach Safespace Project, 16901 NE 19<sup>th</sup> Ave, North Miami Beach, FL 33162. For more information, please contact Renee Darden at (305) 948-2940. To ensure that all of your team members receive a walk-a-thon gift please return all registration forms and a minimum \$20 donation by September 26<sup>th</sup>. All team members who wish to receive an All Star kit must turn in their registration form and a minimum \$60 donation. Please make all donations to The City of North Miami Beach Safespace Project.
- Keep track of your team members on the enclosed Team Tracking Form.
- Encourage and motivate your team members to collect donations from sponsors by keeping in touch with them to see how they're doing. Have them ask their sponsors if their company offers a matching gift program.
- Remind your team members that they may qualify for an individual and/or team prize(s).
- Contact your team members a couple of days before the event to complete as much as possible of the enclosed Team Tracking Form prior to the Walk.
- Determine a place and time for your group to meet at the Walk.

## **DAY OF THE WALK:**

**Team Captain Tip:** You may want to have a team member or two assist you.

- Complete enclosed Team Tracking Form.
  - Verify the t-shirt information.
  - Collect additional funds from team members.
- **Pre-Registration Table:**
  - Use your tracking form to verify number of shirts needed.
  - Turn in your Team Tracking Form with all collected money.
  - Distribute shirts, walk-a-thon kit/ gift bag and/or All Star kits to your team members.
  - Please direct team members who did not pre-register to the registration table.
- Enjoy the Walk!
- Join us during our Post-Walk Celebration for family entertainment, guest speakers, raffle, individual and team prize awards, food and beverages.

# How to

## ASK FOR DONATIONS

Raise \$200 in Only Ten Days!

Day #		Total
1	Put in your own \$20 contribution	\$ 20
2	Ask your significant other for \$20	\$ 40
3	Ask your Mom or Dad for \$20	\$ 60
4	Ask your best friend for \$20	\$ 80
5	Ask your supervisor for \$20	\$ 100
6	Ask a co-worker for \$20	\$ 120
7	Ask your sister or brother for \$20	\$ 140
8	Ask your in-laws for \$20	\$ 160
9	Ask a neighbor for \$20	\$ 180
10	Ask a business owner for \$20	\$ 200





# 2011 DOMESTIC VIOLENCE AWARENESS WALK AND EXPO TEAM ROSTER FORM

<b>TEAM NAME</b>	
<b>ORGANIZATION/COMPANY</b>	

COACH'S NAME	PHONE NUMBER	EMAIL ADDRESS

#	MEMBER'S LAST NAME	MEMBER'S FIRST NAME	PHONE NUMBER	EMAIL ADDRESS	REGISTERED (Y/N)
1				-	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
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19					
20					