

TEAM PACKET



FOR FURTHER INQUIRES CONTACT:

Website: safespacefoundation.org

Email: rdarden@nmbpd.org or

Renee Darden at (305) 948-2940

TEAM CAPTAIN TIPS



PRE-WALK:

How to Form a Team:

- Organize a fun group of family, friends and/or coworkers.
- Give your team a name.
- Register your team and members by filling out and returning their registration forms to The City of North Miami Beach, 16901 NE 19th Ave, North Miami Beach, FL 33162. For more information, please contact Renee Darden at (305) 948-2940. To ensure that all of your team members receive a walk-a-thon T-Shirt please return all registration forms and a minimum \$25 donation by October 17, 2016. All team members who wish to receive an All Star kit must turn in their registration form and a minimum \$55 donation. Please make all donations to **Safespace Foundation Inc.**
- Keep track of your team members on the enclosed Team Tracking Form.
- Encourage and motivate your team members to collect donations from sponsors by keeping in touch with them to see how they're doing. Have them ask their sponsors if their company offers a matching gift program.
- Remind your team members that they may qualify for an individual and/or team prize(s).
- Contact your team members a couple of days before the event to complete as much as possible of the enclosed Team Tracking Form prior to the Walk.
- Determine a place and time for your group to meet at the Walk.

DAY OF THE WALK:

Team Captain Tip: You may want to have a team member or two assist you.

- Complete enclosed Team Tracking Form.
 - Verify the t-shirt information.
 - Collect additional funds from team members.
- **Pre-Registration Table:**
 - Use your tracking form to verify number of shirts needed.
 - Turn in your Team Tracking Form with all collected money.
 - Distribute shirts, walk-a-thon kit or All Star kits to your team members.
 - Please direct team members who did not pre-register to the registration table.
- Enjoy the Walk!
- Join us during our Post-Walk Celebration for family entertainment, guest speakers, raffle, individual and team prize awards, food and beverages.



How to ASK FOR DONATIONS

Raise \$250 in Only Ten Days!

Day #		Total
1	Put in your own \$25 contribution	\$ 25
2	Ask your significant other for \$25	\$ 50
3	Ask your Mom or Dad for \$25	\$ 75
4	Ask your best friend for \$25	\$100
5	Ask your supervisor for \$25	\$125
6	Ask a co-worker for \$25	\$150
7	Ask your sister or brother for \$25	\$175
8	Ask your in-laws for \$25	\$200
9	Ask a neighbor for \$25	\$225
10	Ask a business owner for \$25	\$250



2016 DOMESTIC VIOLENCE AWARENESS WALK AND EXPO TEAM TRACKING

Organization/ Company _____ **Team Name:** _____
Coach's Name _____ **Phone Number:** _____
Email Address _____

#	MEMBER'S LAST NAME	MEMBER'S FIRST NAME	PHONE NUMBER	EMAIL ADDRESS	REGISTERED (Y/N)
1					
2					
3					
4					
5					
6					
7					
8					
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10					
11					
12					
13					
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